

SUSD IS HIRING

EMERGENCY SUBSTITUTE,

EARN \$200 DAILY!

Minimum Requirements

- ❖ May teach 90 days per school year.
- ❖ Completion of 90 semester units of coursework from a regionally-accredited four-year college or university. (unofficial transcripts are accepted)
- ❖ Current enrollment in a four year college (letter of verification required)
- ❖ Passing score on the CBEST or Qualify for Basic Skill Requirement
- ❖ Resume
- ❖ Emergency Substitute Teaching Permit for prospective teachers or qualify to apply for permit.

For More Information:

HUMAN RESOURCES DEPARTMENT
701 N. MADISON ST., STOCKTON, CA 95202
(209) 933-7065 Ext. 2453 • FAX 933-7066
sjackson@stocktonusd.net

APPLY AT: WWW.EDJOIN.ORG





Emergency Substitute Teacher Recruitment Process

1. Candidate must provide verification of completion of 90 semester units with transcripts (unofficial transcripts are accepted)
2. Candidate must provide verification of current enrollment in a four year college (letter of verification required)
3. Candidate has passing score on the CBEST
4. Candidate submits their application and required materials via edjoin.org.
5. Application and required materials are screened by Human Resources staff.
6. Candidates will undergo a fingerprint check and will need to submit current TB clearance.
7. Once fingerprints have cleared, the names of successful candidates will be forwarded to the Board of Education for final approval.
8. Candidates are informed of their approval by the Board of Education, they are assigned an employee ID number, a PIN for Absence Management System (system that contacts substitutes to assign them to classrooms) and receive an ID badge. Candidates may then begin substituting for the District (not to exceed 90 days per school year).

Contact:

Sherry Jackson, Director of Recruiting

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